

**MAJOR CONTRACTS  
GOVERNANCE GROUP  
TUESDAY, 18 SEPTEMBER 2018**

A MEETING of the MAJOR CONTRACTS GOVERNANCE GROUP will be held in the COUNCIL CHAMBER, COUNCIL HEADQUARTERS, NEWTOWN ST BOSWELLS on TUESDAY, 18 SEPTEMBER 2018 at 2.00 pm

J. J. WILKINSON,  
Clerk to the Council,

11 September 2018

<b>BUSINESS</b>		
1.	<b>Apologies for Absence</b>	
2.	<b>Order of Business</b>	
3.	<b>Declarations of Interest</b>	
4.	<b>Minute</b> (Pages 3 - 6)  Minute of the Meeting of the Major Contracts Governance Group held on 12 July 2018 to be noted. (Copy attached.)	5 mins
	<b>SB CARES BUSINESS</b>	
5.	<b>SB Cares 2018/19 Programme Tracker</b> (Pages 7 - 10)  Consider report by Finance & Commercial Director (Copy attached)	10 mins
6.	<b>SB Cares Communication. Marketing and Engagement Strategy</b> (Pages 11 - 32)  Consider report by Finance & Commercial Director. (Copy attached)	10 mins
7.	<b>SB Cares Operations</b> (Pages 33 - 42)  Consider report by Operations Director. (Copy attached)	10 mins
8.	<b>SB Cares Internal Audit Annual Assurance Report 2017/18</b> (Pages 43 - 48)  Consider report by Chief Officer Audit & Risk, Scottish Borders Council (SB Cares Chief Internal Auditor) (Copy attached).	10 mins
9.	<b>Any Other Items Previously Circulated</b>	

10.	<b>Any Other Items which the Chairman Decides are Urgent</b>	
11.	<b>Items Likely To Be Taken In Private</b>  <b>Before proceeding with the private business, the following motion should be approved:-</b>  <b>“That under Section 50A(4) of the Local Government (Scotland) Act 1973 the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in paragraph 6 of Part 1 of Schedule 7A to the aforementioned Act.”</b>	
12.	<b>Minute (Pages 49 - 52)</b>  Private section of the Minute of the Meeting of the Major Contracts Governance Group held on 12 July 2018 to be noted. (Copy attached.)	5 mins
	<b>SB CARES BUSINESS</b>	
13.	<b>SB Cares Quarterly Financial Update</b>  Consider report by Finance and Commercial Director (To follow).	15 mins
	<b>SBc CONTRACTS BUSINESS</b>	
14.	<b>SBc Contracts Trading Operation Update (Pages 53 - 66)</b>  Consider report by Chief Officer Roads (Copy attached).	30 mins

#### NOTES

1. Timings given above are only indicative and not intended to inhibit Members' discussions.
2. Members are reminded that, if they have a pecuniary or non-pecuniary interest in any item of business coming before the meeting, that interest should be declared prior to commencement of discussion on that item. Such declaration will be recorded in the Minute of the meeting.

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**Membership of Committee:-** Councillors R. Tatler (Chairman), G. Edgar, J. A. Fullarton, T. Miers, D. Moffat, E. Thornton-Nicol and T. Weatherston

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